



AIC USA®

# LADIES OF CHARITY

OF THE UNITED STATES OF AMERICA®

*Providing Vincentian Leadership to Women Acting Together Against All Forms of Poverty*

LCUSA NATIONAL SERVICE CENTER  
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## ASSOCIATION ANNUAL REPORT

AFFILIATED WITH LADIES OF CHARITY OF THE UNITED STATES OF AMERICA® (LCUSA)

AND

INTERNATIONAL ASSOCIATION OF CHARITIES (AIC)

Each Association submits annually to LCUSA a report based on a twelve- month cycle. Some Associations are organized under a fiscal timeline (July 1-June 30), while others are using a calendar timeline (January 1- December 31). Reporting figures to LCUSA over a **twelve- month timeline** is based on what is stated in your Association's by-laws. If questions arise while completing this annual report, please contact LCUSA Regional Vice-President. Deadline to submit this form to LCUSA Regional Vice-President is **FEBRUARY 15<sup>th</sup>**. Please refer to the contact information listed below. Your due diligence in reporting annually to LCUSA is vital to the integrity of our national and international organization. Please know your cooperation is greatly appreciated. Thank you.

### North Central Vice-President:

Mary Nell Williams: 7837 Harcourt Springs Ct. Indianapolis, IN 46260·mnwillia@stvincent.org·  
(317) 313-8975

Please print clearly, or fill in as an Adobe form. Instructions: Download the blank form and save as your title before you begin to fill in information.

### ASSOCIATION GENERAL INFORMATION

A. LCUSA Region \_\_\_\_\_

B. Association Name \_\_\_\_\_

C. Fiscal Timeline report is based on (mo/yr - mo/yr) \_\_\_\_\_

**CURRENT LEADERSHIP** Officers only. Provide term dates for team. If no email, use phone #.

Date term begins \_\_\_\_\_ Date term ends \_\_\_\_\_

President \_\_\_\_\_

Email \_\_\_\_\_

Vice-President \_\_\_\_\_

Email \_\_\_\_\_

Treasurer \_\_\_\_\_

Email \_\_\_\_\_

Secretary \_\_\_\_\_

Email \_\_\_\_\_

### SPIRITUALITY /FORMATION

Indicate by X all Association practices If not listed please detail in other.

1. \_\_\_Rosary
2. \_\_\_Mass
3. \_\_\_Prayer at meetings
4. \_\_\_Ongoing Vincentian formation/study
5. \_\_\_Celebrate Vincentian Feast Days
6. \_\_\_Retreat/Reflection Day
7. \_\_\_Prayer Services
8. \_\_\_Vincentian Formation of new members
9. \_\_\_Pilgrimages
10. \_\_\_ Other \_\_\_\_\_

### MEMBERSHIP STATISTICS

- D. **Total LOC Members** \_\_\_\_\_  
Report in "D" total members at the end of 12- month cycle.
- E. **New LOC Members** \_\_\_\_\_  
Out of "D" report in "E" how many members were new.
- F. **Total JLOC Members** \_\_\_\_\_  
Report in "F" total Junior Ladies of Charity members at the end of 12 -month cycle.
- G. **New JLOC Members** \_\_\_\_\_  
Out of "F" report in "G" how many Juniors were new.

### FINANCIAL & VOLUNTEER STATISTICS

- H. **Income -Total** \$ \_\_\_\_\_  
Report in "H" all income received by the end of 12- month cycle. Include any dues, monetary gifts, all fundraising, and interest from savings and investments.
- I. **Expenditures-Total** \$ \_\_\_\_\_  
Report in "I" all expenditures by the end of 12-month cycle.
- J. **Direct Assistance -Subtotal** \$ \_\_\_\_\_  
Out of "I" subtract costs of refreshments for meetings, meeting office supplies, liability insurance/ costs for meeting space, or any expense that was not directly spent on those in need, or given to a charitable organization. This remaining dollar amount is reported in "J".
- K. **In-Kind Assistance-Subtotal** \$ \_\_\_\_\_  
Report in "K" "In Kind" assistance ( i.e., food, clothing, toys, other) donated by members and

individuals, groups, corporations, other than Ladies of Charity, and for the purpose of the Ladies to distribute in their service ministry.

L. **\*Charitable Assistance-Total** \$ \_\_\_\_\_  
Add “J” plus “K”. Report total in “L”.

M. **\*Volunteer Service Hours-Total** # \_\_\_\_\_  
Report in “M” the total number of hours served by membership during 12-month cycle. Please refer to LCUSA document *Reporting Hours for Volunteer Service* (Association Reference Manual pg. 41-43).

N. **Highlight below activities, programs, fundraising, changes, etc. within your association. Include any collaboration with Vincentian or other organizations. This information will be used in the regional report to the LCUSA National Board.**

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\*Aggregate of local associations published in LCUSA media.

**ADVOCACY/SYSTEMIC CHANGE**

O. **Have a Twinning Project?** Twinning aims to help beneficiary countries (BC) in the development of methods to support basic needs, education, economic stability and growth.

\_\_\_Y \_\_\_N If “Y” describe below.

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P. **Involved in Advocacy/ Systemic Change Activities?** Examples are listed in LCUSA document *Reporting Hours for Volunteer Service Activities* (Association Reference Manual pg. 41-43).

\_\_\_Y \_\_\_N If “Y” describe below.

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**MEDIA FEEDBACK**

Is your association using social media to connect to your membership? ( Facebook, Instagram, Twitter).

\_\_\_Y \_\_\_N

Please remember to send an article/ pictures for LCUSA *Servicette*, website, and Facebook. Contact your Regional Vice-President for more information.

**Prior to sending this report to the LCUSA Regional Vice-President by February 15.  
Please retain a copy for Association files.**

*By my signature below I attest to the best of my knowledge and belief that all data in this report is true and correct.*

Report Submitted By (Print) \_\_\_\_\_

LOC Title \_\_\_\_\_

Email or phone \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_